



Heckscher Foundation Final Report Instructions and Sample

All Heckscher Foundation reports must be submitted online through the Grantee Portal. For a direct link to the portal, please contact your Heckscher point person.

Each reporting requirement has two components:

- **Narrative Report:** This report provides an update on each activity or strategy, shorter-term outcome, and longer-term outcome and is based on the logic model you submitted.
 - All shorter-term goals should be complete, but we recognize that some longer-term goals can exceed the 12-month grant period. We expect grantees to report on progress to each outcome even if final data is not yet available, as these outcomes were listed on your initial application logic model.
 - The response for each is limited to 75 words.
- **Financial Report:** This report provides an up-to-date, clear accounting of actual expenses for which Heckscher grant dollars were used and is based on the project budget you submitted with your grant application.

Report Sample

Please note: the sample below follows the structure of the online report template.

Details

Organization Name

All Stars Project Inc

Grant Amount

\$10,000.00

Project Title

College Access NYC Pilot Program

Grant Date

4/5/2018

Logic Model: Activities or Strategies

Please provide the Foundation with updates on your funded project since the Interim Report. Please update us on each goal stated in the Logic Model and Interim Report updates. A sample format for this report appears on our website should you need additional guidance.

Activities or Strategies 1 from Application:

We will provide 35 hours of SAT prep instruction over 6 months to 85 students.

Activities or Strategies 1 from Interim Report:

To date, we have provided 20 of 35 hours to 85 students. The remaining 15 hours are scheduled to be completed within the following month.

Activities or Strategies 1 Final Report Update:

We provided 36 hours of SAT prep instruction over 6 months to 83 students. We began the program with full enrollment at 85 students, but 2 were unable to complete the SAT prep program.

Logic Model: Shorter-Term Outcomes

Please provide the Foundation with updates on your funded project since the Interim Report. Please update us on each goal stated in the Logic Model and Interim Report updates. A sample format for this report appears on our website should you need additional guidance.

Shorter-term Outcomes 1 from Application:

All students will show at least a 100-point improvement on the SAT over 3 practice tests.

Shorter-term Outcomes 1 from Interim Report:

We are on track to meet this outcome for all 85 students. 2 of the 3 practice tests have been completed showing an improvement in scores from the pre-test to the 2nd practice test and we fully expect all students to achieve the minimum improvement of 100 points by the 3rd and final practice test.

Shorter-term Outcomes 1 Final Report Update:

All students showed a minimum of a 100-point improvement over 3 practice tests, with an average improvement of 116 points.

Logic Model: Longer-Term Outcomes

Please provide the Foundation with updates on your funded project since the Interim Report. Please update us on each goal stated in the Logic Model and Interim Report updates. A sample format for this report appears on our website should you need additional guidance.

Longer-term Outcomes 1 from Application:

More than 70% of students will be admitted to college.

Longer-term Outcomes 1 from Interim Report:

We are on track to meet this outcome with 80% of the senior students completing applications to at least 2 four-year colleges and at least 2 two-year colleges. All students who have completed applications have also finalized financial aid forms. We will have acceptance data by the final report.

Longer-term Outcomes 1 Final Report Update:

72% of students were admitted to college; 60% to four-year colleges and 12% to two-year colleges with 100% of the 72% planning to matriculate. We can update you on final matriculation numbers in the Fall.

Additional Questions

If you wish to provide any additional comments, you may enter them in the space below.

We are working on creating an extended curriculum for this program based on the success of this pilot project.

If there were special terms relating to your grant, describe the current status of meeting those terms (e.g. challenge grant matching).

We have secured all matching funds for the \$100,000 challenge grant period. Matching funds were secured from XYZ Foundation (\$55,000), 123 Family Foundation (\$20,000), and through local government funding (\$25,000).

How have the funds from this grant been used to date? If the entire grant has not been expended, please explain for the unexpended.

100% of grant funds have been utilized for our program purposes stated in our logic model and project budget. This includes: a build-out of our in-school college access program, teacher training, transportation for campus visits, and a mentor training event. See the attached final financial report for detailed expenditures.

If the grant was for an ongoing program activity, what funding has been secured for continuation?

With initial success of the pilot program this year, 23 schools have signed on to continue the college access program in their schools. Next year, 80% of the program will be paid for through a fee-for-service model and the remaining

20% will be committed by our board members if other private funds are not secured for this specific program, but we already have interest from one large foundation for a future expansion effort and are in early conversations with others.

Did this grant assist your organization in obtaining funds from other sources?

We have secured all funding toward the challenge grant and have been successful in gaining interest from several new potential private funders. Piloting the program is enabling us to refine our college access model within both district and charter schools. Other funders have demonstrated interest in expansion of the program to additional school networks; we expect to be able to scale the program in future years.

Attachments

Choose the corresponding file for each attachment type below and click "Upload."

Please attach a final financial report.

Please attach an updated list of funding and amounts from other sources for your current fiscal year (include the fiscal year).

Please attach any supporting documentation (optional).